

WWVA Library Material Selection and Weeding Policy

Staff shall rely on reason and professional judgment in the selection of materials of high quality material that comprise a comprehensive collection appropriate for the instructional program. As well as meet standards set forth in the WWVA mission statement, "To prepare students for the Second Coming of Christ by instilling in each a love for God, for learning, for life, and for service." Library materials shall be defined as all printed, filmed or recorded materials furnished by WWVA library for student use. At this time, however, the WWVA library does not carry non-print items such as filmed or recorded materials.

Selection and Adoption of Library Materials

Library materials shall be selected in conformance with:

- A. state and federal laws.
- B. goals, objectives and/or standards of the school.
- C. NPUC policies
- D. procedures established by the library committee.

Criteria for Selection of Library Materials

Staff will either read approximately 10-20 percent of a book purchased or read a professional review about the book in order to decide if the book meets selection criteria. Library materials selected shall include, but are not limited to, those which:

- A. Enrich and support the curriculum, taking into consideration the varied instructional needs, abilities, interests, and maturity levels of the students served.
- B. Meet students' and staff devotional, instructional and general information interests and research needs as the budget allows.
- C. Stimulate student growth in conceptual thinking, factual knowledge, physical fitness and literacy and ethical standards.
- D. Provide sufficient variety so as to present opposing views of controversial issues in order that students may develop the skills of critical analysis and information decision making supported by instruction promoting such skills.
- E. Contribute to the development of an understanding of the ethnic, cultural and occupational diversity of American life.
- F. Present objectively the concerns of and build upon the contributions, current and historical, of both sexes, and members of religious, ethnic and cultural groups. However;

biased material may represent appropriate resources in presenting contrasting and differing points of view. Some authors include profanity in their writings which can represent a realistic view of a period in time or a culture, however, as SDA Christians our staff and students may find the profanity offending. Staff will rely on reason and professional judgment as to what materials containing profanity to allow on the shelf and which to weed out.

G. Provide models for development of self-respect, ethnic pride and appreciation of cultural differences, based on respect for the worth, dignity, and personal values of every individual.

Criteria for Weeding of Library Materials

The librarian will regularly weed the collection based on use, historical value and replacements available. When books are discarded they shall be stored until the annual school yard sale and sold at that time and/or given to a mission school if requested and postage is paid by requesting person or organization.

Criteria for Re-evaluation of Library Materials

In the case a student, parent or community member requests that an item be removed from the WWV A library, the library committee will meet and review the re-evaluation of instructional materials request form. The librarian will provide the form to the person making the re-evaluation request. After a decision has been made a letter explaining the decision of the committee will be sent to the person making the re-evaluation request.